

PORT COSTA SANITARY COMMISSION (PCSAN)

of the Crockett Community Services District

P.O. Box 578 - Crockett, CA 94525

telephone (510) 787-2992

Fax (510) 787-2459

e-mail: DistrictSecretary@town.crockett.ca.us

website: www.town.crockett.ca.us

MINUTES OF REGULAR MEETING, DECEMBER 4, 2024.

1. CALL TO ORDER - ROLL CALL: Chair Surges called the meeting to order at 6:07 PM. Commissioners Klaiber, List, Scheer, Surges, and Alternate Lee Vance were present. Vice Chair Cusack was absent (excused). Alternate Lee Vance served as a voting member. Staff present included Sanitary Department Manager (SDM) Barnhill and District Secretary (DS) Rivas.
2. CALL FOR REQUESTS TO CONSIDER ITEMS OUT OF ORDER: None.
3. PUBLIC COMMENTS ON NON-AGENDA ITEMS: None.
4. CONSENT CALENDAR: The November 6, 2024, minutes were approved as presented. (Scheer 1st, List 2nd, 5/0, 1 absent)
5. ADMINISTRATIVE:
 - 5a. ELECTION OF OFFICERS: The current chair and vice chair have served for two years. A motion was made to keep the current officer slate. Approved. (List 1st, Scheer 2nd, 5/0)
 - 5b. CONSIDER MEETING AND HOLIDAY SCHEDULE FOR 2024: DS Rivas presented the 2025 meeting and holiday schedule. Chair Surges requested a date change. All agreed to move the meetings to the first Tuesday of the month. The revised meeting and holiday schedule were approved. DS Rivas will update the date matrix and distribute it.
 - 5c. REPORT COVER LETTER FOR OCTOBER 2024: SDM Barnhill presented NSU's first report (October). An abnormally high enterococcus exceedance was reported in a weekly lab sample; the numbers indicate raw sewage but that is not possible since the sample point is post-treatment. The report indicated that the exceedance may have been a lab error or some yet undetermined issue at the plant. He said determining the cause by analyses would likely be unsuccessful and costly. PCSAN is likely going to have to pay a penalty; the date of the fine is undetermined.
 - 5d. RECEIVE REPORT ON ACTIONS TAKEN BY THE DISTRICT BOARD: None.
6. BUDGET AND FINANCE:
 - 6a. RECEIVE WARRANT TRANSMITTALS: Received

b. DISCUSS FINANCIAL MATTERS: None.

7. WASTEWATER: SDM Barnhill reported that the Office of Emergency Services had just reported an uncontrolled raw sewage spill near Port Chicago from the Delta Sanitary District at a rate of millions of gallons per day. Multiple agencies are working to control and mitigate the issue. The Water Board has the option to fine a sanitary district for \$10,000 per day plus \$20 per gallon for spills. Commissioner List asked if fines are imposed if a spill is caused by adverse weather conditions. He noted that neither Port Costa nor Crockett have experienced spills during the last few years during adverse weather when surrounding communities were experiencing spills.

8. REPORT OF DEPARTMENT MANAGER: Reported by SDM Barnhill.

8a. OPERATIONS, MAINTENANCE, AND CAPITAL IMPROVEMENTS: Mr. Barnhill reported on Natural Systems Utility's (NSU) positive and energetic approach to their work. NSU manages over 80 plants nationwide. Once NSU gets situated with the systems, they will be invited to meet the commissioners. Let's Dig has been working on clearing brush around the treatment plant.

8b. GOVERNMENTAL MATTERS: None.

8c. ANNOUNCEMENTS AND DISCUSSION: None.

9. REPORTS/COMMENTS FROM COMMISSIONERS: Commissioner List reported on a letter from Moonshot Missions. They will be looking at three areas to focus on for grants: 1) consolation of the system with neighboring utilities (i.e. Martinez, Benicia), 2) sewer main realignment, and 3) pump replacement.

A recent East Bay MUD water main break did not impact Port Costa. NSU was asked to review the flow. He explained how the excess water would be calculated.

Commissioner List will not be attending the January meeting.

10. FUTURE AGENDA ITEMS: DS Rivas presented an option to reduce the number of meetings for 2025. She explained that identifying topics for an agenda can be challenging. Also, preparing and participating in the meetings averages 10 hours of staff time. All agreed not to meet in August. All agreed to consider reducing the frequency of meetings in 2025. A decision will be considered at the January meeting.

11. ADJOURNMENT: The meeting was adjourned at 6:34 PM until January 7, 2025.

Respectfully submitted,
Sonia Rivas, MBA
District Secretary