

CROCKETT COMMUNITY SERVICES DISTRICT

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MINUTES OF REGULAR BOARD MEETING: AUGUST 23, 2023

- The meeting was called to order at 7:20 pm by President Barassi.
- Present were Board Members Peters, and Mackenzie. Absent: Goodman and Spinner
- Staff members present were General Manager Murdock, Recreation Manager Wilson, and District Secretary Rivas.
- Also present were Commissioner Wais.

2. CALL FOR REQUESTS TO CONSIDER ITEMS OUT OF ORDER:

There were no requests to hear agenda items out of order.

3. PUBLIC COMMENTS ON NON-AGENDA ITEMS:

- a. A letter was submitted from a former employee regarding recommending contracting with an independent human resources company to handle personnel reviews.

4. PUBLIC HEARING:

None

5. OPEN SESSION RETURN:

- a. Open session resumed at 7:32. President Barassi reported that the Board had considered applications for District Secretary and authorized Director Peterson to enter negotiations to offer the position to Sonia Rivas.

6. OPEN SESSION RETURN: *Continued...*

- b. Administrative Services Manager Gunkelman announced his resignation. The Board accepted his resignation and was thanked for his service.
- c. Considered and approved Resolution 23/24-06 Granting Temporary Authority to the Vice-President of the board to perform duties as required to replace Administrative Services Manager in interim until a permanent hire is made. (KP/LB, Passed, KP, LB in favor, JG abstained)
- d. Mr. Wilson reported that an autoflow valve on pool failed, temporarily fixed and will need replacement.
- e. Commissioner Manzione reported that the Wastewater Committee met and decided that the Wastewater committee along with General Manager would serve as the team for negotiations for the treatment plant joint partnership, that President of the board would participate as appropriate. General manager is to be the main point of contact and manager of District Counsel. Requested that CVSAN Wastewater Committee report be a regular line item in agenda.

7. CONSENT CALENDAR:

- Minutes of CCSD Board Meeting for June 28, 2023 were approved; (KP/JG, passed; KP, JG in favor; LB abstained)

8. ADMINISTRATIVE:

- Board received and accepted withdrawal of candidacy for L&L committee by Bud Burlison.
- Discussion of recent resignation of 2 members of Police Liaison Committee.
 - Board received application of Robert Ritchey to Police Liaison Committee, appointed to committee by President Barassi.
 - Director Peterson noted that District has no jurisdiction over matters of policing. President Barassi concurred and offered that we can exercise powers of purse via our power over return to source money.
- Resolution 23/24-01: Appointing District Secretary was tabled pending negotiation.
- Resolution 23/24-02: Collection of Sewer Use Charge for Port costa was adopted, (KP/JG, unanimous)
- Resolution 23/24-03: Collection of Sewer Use Charge for Crocket was adopted, (KP/JG, unanimous)
- Resolution 23/24-04, Appointment of Commissioners to newly formed Landscape and Lighting Commission was adopted, (JG/KP, unanimous).
 - Commissioners appointed are Lindsey Pannell, Carla Garbis, Kara Mitzel, Miriam Castro.
- Resolution 23/24-07 Levying of Annual Maintenance Tax was adopted (KP/JG, unanimous)

9. BUDGET AND FINANCE:

- Mr. Gunkelman introduced the interim Budget FY 23/24. Resolution 23/24-05 Adopting Operating and Capital Budget for FY 23/24 was approved. (JG/KP, unanimous, with addition of an additional \$16k for Recreation Dept.
- Mr. Gunkelman spoke about CalPERS audit and that we will owe ~ \$29k due to previous incorrect entries for payroll items that will need to be changed.

9. BUDGET AND FINANCE: *Continued...*

- Mr. Gunkelman stated we still did not have access to our county banking information yet. Commissioner Wais stated this was unacceptable but that the Fire chief was also having such problems.
- Commissioner Cusack announced that they have distributed reviews for the General Manager, and they will be available at end of month.

10. ADJOURNMENT:

The meeting was adjourned at 9:02 PM until August 23, 2023.

Respectfully submitted,

Gaunt Murdock