

## **LIGHTING & LANDSCAPE COMMISSION**

### **AGENDA FOR TUESDAY, OCTOBER 15, 2024**

TIME: **7:00 PM - REGULAR MEETING**

LOCATION: Crockett Community Center, 850 Pomona, Crockett, CA

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*The Lighting and Landscape Commission is an agent of the Crockett Community Services District.*

1. CALL TO ORDER – ROLL CALL:
2. CALL FOR REQUESTS TO CONSIDER ITEMS OUT OF ORDER:
3. PUBLIC COMMENTS ON NON-AGENDA ITEMS:  
*(Matters that are not on the agenda may be referred to staff for action or calendared on a future agenda.)*
4. CONSENT CALENDAR:
  - a. Approve minutes for August 20, 2024.
  - b. Receive street light inventory.
5. PRESENTATION ON REGENERATIVE LANDSCAPING
6. ADMINISTRATIVE:
  - a. Receive report on actions taken by the District Board.
  - b. Discuss Adopt-A-Highway program.
  - c. Update on flower basket installation.
  - d. Update on clearing of Dowrelio by C&H staff.
  - e. Discuss AB1234 Ethics Training.
7. BUDGET AND FINANCE:
  - a. Financial report on expenditure and available funds.
  - b. Other District financial matters.
8. REPORT FROM STAFF:
9. REPORTS/COMMENTS FROM COMMISSIONERS:
10. FUTURE AGENDA ITEMS:
  - Safety and signage materials.
  - Outreach and education.
  - Maintenance log & plan.
11. ADJOURNMENT: to November 19, 2024.

You will find the Minutes of this meeting posted on our website at [www.town.crockett.ca.us/lighting-and-landscape-commission](http://www.town.crockett.ca.us/lighting-and-landscape-commission)

Visit our website for more information on meetings and activities of the Crockett Community Services District and the towns of Crockett and Port Costa on the picturesque Carquinez Strait of the San Francisco Bay.

In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in a District meeting, or if you need a copy of the agenda, or the agenda packet, in an appropriate alternative format, please contact the District Secretary at (510) 787-2992. Notification at least 48 hours before the meeting or time when services are needed will assist District staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

*In accordance with California Government Code Section 54957.5, any writing or document that is a public record relates to an open session agenda item and is distributed less than 72 hours before a regular meeting will be made available for public inspection at the Crockett Community Services District Office in Crockett. If, however, the document or writing is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting, as listed on this agenda. The office address is 850 Pomona Street, Crockett, California 94525.*

**FOR REFERENCE. NEEDS TO BE UPDATED**

CROCKETT -- DECORATIVE STREETLIGHT INVENTORY									
Date: 5/15/2012									
Map Code	Pole Number	Location	Status	First Energized	70w Lamp Replaced	Ballast Replaced	Photocell Replaced	Fuse Replaced	Lamp Socket Replaced
A	1544	S/E corner Second and Wanda	OK	Dec 00	Jan 05 Jul 09	Jan 05			
B	1543	611 Second Ave	OK	Dec 00	Jan 07 Mar 11	Jan 07			
C	1547	616 Second Ave	OK	Dec 00	Jan 07 Mar 11	Jan 07			
D	1548	628 Second Ave	OK	Dec 00	Feb 05 Jul 09 Mar 11				
E	1542	N/E corner Second and Ceres	OK	Dec 00	Jan 05 Jul 09		Mar 11 Jan 05		
F	1525	S/E corner Second and Ceres	OK	Jan 01	Jul 09	Jul 09			
G	1522	712 Second Ave	OK	Jan 01	Jan 08 Oct 11		Oct 11		
H	1526	713 Second Ave	OK	Dec 00	Jan 05 Mar 10	Jan 05		Jan 05	
I	1521	720 Second Ave	OK	Jan 01	Sep 07	Sep 07			
J	1527	729 Second Ave	OK	Dec 00	Feb 05 Oct 11	Feb 05			
K	1528	N/E corner Second and Pomona	OK	Jan 01					
L	1533	N/side Pomona in south Plaza planter	OK	Jan 01	Sep 07		Sep 07	Jan 12	
M	No #	10' pole in north Plaza planter	OK	Apr 00					
N	No #	10' pole in east Plaza planter	OK	Apr 00	Jan 05	Jan 05			
P	1530	1202 Pomona Ave	OK	Dec 00	Jan 05 Mar 10 Oct 11	Jan 05 Mar 10		Jan 05	
Q	1532	1207 Pomona Ave	OK	Dec 00	Jun 07			Jun 07	
R	No #	1245 Pomona Ave	OK	Jan 01	Jan 07			Jan 07	
S	1534	1245 Pomona Ave	OK	Jan 01	Jan 07 Mar 11		Mar 11 Oct 11		
T	1535	S/E corner Second and Pomona	OK	Dec 00	Jan 07	Mar 07			
U	1536	S/W corner Second and Pomona	OK	Jan 01	Mar 10				
V	1519	1306 Pomona Ave	OK	Jan 01	Jan 08 Mar 10				
W	1518	1322 Pomona Ave	OK	Dec 00					
X	1537	1319 Pomona Ave	OK	Dec 00	Jan 05 Mar 10	Jan 05	Mar 10	Mar 10	
Y	1538	1345 Pomona Ave	OK	Dec 00	Jan 08 Oct 11	Jan 08	Jan 08	Jan 08	Jan 08
Z	1515	1400 Pomona Ave	OK	Jan 01	Sep 07 Mar 11		Mar 11		
AA	1529	N/E corner Port and Pomona	crooked	May 12	May 12			none	
BB	1513	N/W corner Port and Pomona	crooked	Jan 01	Jan 05 Mar 11				
CC	1512	1528 Pomona Ave	OK	Jan 01	Jan 07 Jul 09	Jul 09			
DD	1539	1503 Pomona Ave	OK	Jan 01	Jan 05	Jan 05	Jan 05	Jun 05	Jun 05
EE	1540	1523 Pomona Ave	OK	Jan 01	Jan 05 Oct 11	Jan 05	Oct 11		
FF	1509	N/W corner Sixth and Pomona	OK	Jan 01	Jul 09	Jul 09			
Property of Sr. Housing									
GG	No #	N/E corner Second and Wanda	stays on	Oct 11	Oct 11				
HH	No #	N/E corner Second and Wanda	OK	Oct 11					
II	No #	1212 Wanda St	OK		Oct 11				
JJ	No #	1212 Wanda St	OK						

**FOR CALTRANS' USE:**

DATE RECEIVED - INITIALS	DATE COMPLETED
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Program applications are subject to review and approval. If a requested location is already adopted, your group will be placed on a waiting list. If a requested location is available for adoption, you will be sent an Adopt-A-Highway Encroachment Permit Application to sign and return.

**ADOPT-A-HIGHWAY**

The Adopt-A-Highway Program and its courtesy signs are not a forum for advertisement or public discourse. Adopters are not guaranteed a sign. Signs will display the name of the individual, organization, agency, or business providing the adoption service. Subject to approval, organizations and businesses may display their logo along with their name, or, they may display their logo by itself.

**ADOPTION TYPE(S)**

- LR: Litter Removal     
  VC: Vegetation Control<sup>1</sup>     
  WC: Wildflower Planting<sup>1</sup>     
  Other \_\_\_\_\_  
 GR: Graffiti Removal     
  TP: Tree and shrub Planting<sup>1</sup>     
  SWP: "Spot" Wildflower Planting<sup>1,2</sup>

<sup>1</sup>Once a requested location becomes available, you will be required to submit work plans and a work schedule for review and approval     
<sup>2</sup>Spot wildflower planting adopters do not receive a sign.

**ADOPTION SITE(S) REQUESTED: If you do not know a site's post mile range, please call 1-866-236-7824 for assistance or leave the field empty and your District Adopt-A-Highway Coordinator will call you.**

TYPE	COUNTY	ROUTE	POST MILE RANGE - LOCATION TYPE	DIRECTION(S) <input type="checkbox"/> North or East Bound	<input type="checkbox"/> South or West Bound
TYPE	COUNTY	ROUTE	POST MILE RANGE - LOCATION TYPE	DIRECTION(S) <input type="checkbox"/> North or East Bound	<input type="checkbox"/> South or West Bound
TYPE	COUNTY	ROUTE	POST MILE RANGE - LOCATION TYPE	DIRECTION(S) <input type="checkbox"/> North or East Bound	<input type="checkbox"/> South or West Bound
TYPE	COUNTY	ROUTE	POST MILE RANGE - LOCATION TYPE	DIRECTION(S) <input type="checkbox"/> North or East Bound	<input type="checkbox"/> South or West Bound
TYPE	COUNTY	ROUTE	POST MILE RANGE - LOCATION TYPE	DIRECTION(S) <input type="checkbox"/> North or East Bound	<input type="checkbox"/> South or West Bound

**APPLICANT INFORMATION: Businesses must submit a copy of their business license or other proof of business name.**

INDIVIDUAL, ORGANIZATION, AGENCY, OR BUSINESS NAME Crockett Community Services District			WORK WILL BE PERFORMED BY (Minimum age for participants is 16 years) Volunteers: Aged <input type="checkbox"/> 16+ <input type="checkbox"/> 18+ <input type="checkbox"/> Hired Contractor		
ADDRESS P.O. Box 578		CITY Crockett	STATE CA	ZIP CODE 94525	
NAME OF PRIMARY CONTACT (Must be at least 21 years old)			TITLE	E-MAIL	
PHONE NO.	ALT. PHONE NO.	FAX	ALTERNATE CONTACT (Required, must be at least 21 years old)		ALT. CONTACT'S PHONE NO.
SIGNATURE OF APPLICANT'S PRIMARY CONTACT ▶					DATE

**CONTRACTOR INFORMATION: Complete only if application is submitted by contractor on behalf of a sponsor group.**

CONTRACTOR'S BUSINESS NAME	CONTRACTOR REPRESENTATIVE	<input type="checkbox"/> Recognition Panel Installation and Removal Requested
SIGNATURE OF CONTRACTOR'S REPRESENTATIVE ▶		DATE

**APPLICANT ELIGIBILITY APPROVAL - FOR CALTRAN'S USE:**

<input type="checkbox"/> Approved <input type="checkbox"/> Denied	SIGNATURE OF DISTRICT DEPUTY DIRECTOR OF MAINTENANCE ▶	DATE
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**PERSONAL INFORMATION NOTICE**

Pursuant to the Federal Privacy Act (P.L. 93-579) and the Information Practices Act of 1977 (Civil Code Sections 1798, et seq.), notice is hereby given for the request of personal information by this form. The requested personal information is voluntary. The principal purpose of the voluntary information is to facilitate the processing of this form. The failure to provide all or any part of the requested information may delay processing of this form. No disclosure of personal information will be made unless permissible under Article 6, Section 1798.24 of the IPA of 1977. Each individual has the right upon request and proper identification, to inspect all personal information in any record maintained on the individual by an identifying particular. Direct any inquiries on information maintenance to your IPA Officer.

**6.b**

**RESOLUTION**

**NO. 09/10-29**

**RESOLUTION REVISING ETHICS  
REQUIREMENTS FOR COMMISSIONERS**

**WHEREAS**, the District Board has previously adopted Resolution No. 08/09-05 determining ethics requirements for Commissioners of the District; and

**WHEREAS**, the District Board recognizes that Commissioners receive no compensation for their service to the community; and

**WHEREAS**, the District Board finds it advisable to relax the adopted requirement for repeated ethics training by Commissioners of the District.


**NOW, THEREFORE, BE IT RESOLVED** that the ethics training requirements of AB 1234 shall apply to Commissioners only to the extent that ethics training shall be required once upon taking office and shall not be required periodically, thereafter.

**THE FOREGOING RESOLUTION** was adopted at the District's Regular Meeting held on June 23, 2010 by the following vote:

**AYES:** Glover, MacKenzie, Petty

**NOES:** None

**ABSENT:** Burlison, Loveseth

  
\_\_\_\_\_  
Pat Glover, President

**ATTEST:**

  
\_\_\_\_\_  
Dale McDonald  
District Secretary



# California Special Districts Association

*Districts Stronger Together*

<https://www.csda.net/events/event-description?CalendarEventKey=11f3c6f0-692d-4a73-901d-018bf58020bc&Home=%2fhome>

## **Webinar: Ethics AB 1234 Compliance Training**

When: Oct 22, 2024 from 10:00 AM to 12:00 PM (PT)

Presenters: Gary Bell and Alexandra Jack, Colantuono Highsmith & Whatley PC

State law requires local agency officials to complete two hours of ethics training within the first year of his or her service. Then, every local agency official must receive at least two hours of training in general ethics principles and ethics laws relevant to his or her public service every two years thereafter. This training satisfies these requirements by covering various ethics topics, including a discussion of the Ralph M. Brown Act.

10:00 a.m. - 12:00 p.m.

Free CSDA Member

\$110 Non-member

*CSDA webinars are offered at no charge to all Members in part through the generous support of the Special District Risk Management Authority (SDRMA).*