

CROCKETT SANITARY COMMISSION

AGENDA FOR WEDNESDAY, OCTOBER 16, 2024

TIME: 4:00 PM – Regular Meeting

LOCATION: Crockett Community Center, 850 Pomona Street, Crockett, CA

The Crockett Sanitary Commission is an agent of the Crockett Community Services District.

1. CALL TO ORDER - ROLL CALL
2. CALL FOR REQUESTS TO CONSIDER ITEMS OUT OF ORDER
3. PUBLIC COMMENTS ON NON-AGENDA ITEMS
(The Committee is prohibited from discussing items not on this agenda. Matters brought up that are not on the agenda may be referred to staff for action or calendared on a future agenda.)
4. PRELIMINARY REVIEW OF PUBLIC HEARINGS: None
(The Commission will hear the violation(s) and make a recommendation to the CCSD Board for a final determination. CCSD Board meetings are held on the following Wednesday at 7 PM.)
5. CONSENT CALENDAR: Consideration of a motion to approve the following items:
 - a. Approve Minutes of September 18, 2024.
 - b. Receive warrant transmittals.
6. CONSIDER ITEMS REMOVED FROM THE CONSENT CALENDAR:
7. ADMINISTRATIVE:
 - a. Receive report on actions taken by the District Board.
 - b. Update on Joint Use Agreement negotiations.
 - c. Update on C&H billing.
 - d. Update on repair plan for 1 Rolph Park Drive.
 - e. Discuss the process for filling in the pending vacancy on CVSAN Commission.
 - f. Consider an alternate acronym for CVSAN.
 - g. Discuss AB1234 Ethics Training.
8. REPORTS OF DEPARTMENT MANAGERS:
(These items are typically for the exchange of information only. No action will be taken at this time.)
 - a. Update on District administration.
 - b. Update on financial matters.
 - c. Operations, maintenance, and capital improvements.
 - d. Governmental matters.
 - e. Announcements and discussion.

9. REPORTS FROM COMMISSIONERS:

(These items are typically for the exchange of information only. No action will be taken at this time.)

- a. Wastewater Committee – Members Bartlebaugh and Manzione
- b. Budget & Finance Committee – Members Trask and Bartlebaugh.
- c. Inter-agency and Trade meetings.
 - Weekly JUA meetings (CSD/C&H/SLC)

10. FUTURE AGENDA ITEMS

- a. Update on wine wastewater opportunity.
- b. Impact Fees for CVSAN.
- c. Form an Ad Hoc to select an SUC consultant and planning: study structure and consider a 5-year equalized rate increase plan
- d. Hire a firm to check data on single-family residences, apartment quantities, commercial dischargers, and mixtures.
- e. JTP Monthly Operations Rpt (MOR)

11. COMMENTS FROM COMMISSIONERS:

12. ADJOURNMENT: until November 13, 2024. The November meeting has been moved earlier due to the Thanksgiving holiday.

Visit our [website](#) for more information on meetings and activities of the Crockett Community Services District and the towns of Crockett and Port Costa.


In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in a District meeting, or if you need a copy of the agenda, or the agenda packet, in an appropriate alternative format, don't hesitate to get in touch with the District Secretary at (510) 787-2992 or by email at districtsecretary@town.crockett.ca.us. Notification at least 48 hours before the meeting or when services are needed will assist District staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

Per California Government Code Section 54957.5, any writing or document that is a public record related to an open session agenda item, and is distributed less than 72 hours prior to a regular meeting will be made available for public inspection. The Board has designated the District's website located at www.town.crockett.ca.us/meetings as the place for making those public records available for inspection. The documents may also be obtained by calling the District Secretary at the Crockett Community Services District Office in Crockett. If, however, the document or writing is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting, as listed on this agenda. The office address is 850 Pomona Street, Crockett, California 94525.

CROCKETT COMMUNITY SERVICES DISTRICT
Crockett Community Services District

Auditor's Date: _____ Fund: 342600 Account : 0830

<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Credit</u>	<u>Num</u>
1000 - County Operating Funds				
1025 - Fund 3426 - CVSan - O&M				
09/03/2024	CONTRA COSTA COUNTY TREASURER	Netchex payroll nmbr 33, Split	20,787.47	7244
Total 1025 - Fund 3426 - CVSan - O&M			<u>20,787.47</u>	
Total 1000 - County Operating Funds			<u>20,787.47</u>	
TOTAL			<u><u>20,787.47</u></u>	

9/3/2024


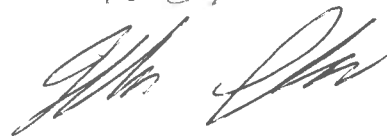
5.b

CROCKETT COMMUNITY SERVICES DISTRICT

Crockett Community Services District

Auditor's Date: _____ Fund: 342600 Account : 0830

<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Credit</u>	<u>Num</u>
1000 · County Operating Funds				
1025 · Fund 3426 - CVSan - O&M				
09/08/2024	Campbell Business Solutions	IT Support, Inv#7272 & 7108 Split	253.48	7245
09/08/2024	EBMUD	Water Services 1 RPD 6/26/24-8/22/24, acct# 86466230369	431.89	7246
09/08/2024	Let's Dig, Inc.	EQ site clean up & Pump station shoring of pump 5	7,744.00	7247
09/08/2024	Lincoln National Life Insurance Company	Sept Life Ins, Split Acct# CCSVCD-BL-1564438	52.81	7248
09/08/2024	L.R. PAULSELL CONSULTING	Misc sewer svc, Inv# CVSD 24-17	8,406.50	7249
09/08/2024	Redwood Public Law	CCSD consultation Inv#11419 Split, & Inv#11420 all	4,914.70	7250
09/08/2024	Soxna Dice	Water hoses and landscaping supplies for 1 RPD	393.81	7251
09/08/2024	Sonia Rivas	Office Supply, Cardstock, reimbursement	36.53	7252
09/08/2024	TELSTAR INSTRUMENTS, INC.	MMCP Inv#123053, Partial Billing No.5	15,000.00	7253
Total 1025 · Fund 3426 - CVSan - O&M			<u>37,233.72</u>	
Total 1000 · County Operating Funds			<u>37,233.72</u>	
TOTAL			<u><u>37,233.72</u></u>	

9/8/2024


CROCKETT COMMUNITY SERVICES DISTRICT
Crockett Community Services District

Auditor's Date: _____ Fund: 342600 Account : 0830

<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Credit</u>	<u>Num</u>
1000 - County Operating Funds				
1025 - Fund 3426 - CVSan - O&M				
09/22/2024	CONTRA COSTA COUNTY TREASURER	Netchex Payroll nbr 34, SPLIT	1,638.70	7254
Total 1025 - Fund 3426 - CVSan - O&M			<u>1,638.70</u>	
Total 1000 - County Operating Funds			<u>1,638.70</u>	
TOTAL			<u><u>1,638.70</u></u>	

for [Signature]
 9/22/24

CROCKETT COMMUNITY SERVICES DISTRICT
Crockett Community Services District

Auditor's Date: _____ Fund: 342600 Account : 0830

Date	Name	Memo	Credit	Num
1000 - County Operating Funds				
1025 - Fund 3426 - CVSan - O&M				
09/24/2024	CONTRA COSTA COUNTY TREASURER	CalPERS payment August 2024, SPLIT with Rec	4,349.00	7255
Total 1025 - Fund 3426 - CVSan - O&M			4,349.00	
Total 1000 - County Operating Funds			4,349.00	
TOTAL			4,349.00	

Jan Good
9/24/24

CROCKETT SANITARY COMMISSION (CVSAN)

P.O. Box 578 - Crockett, CA 94525

850 Pomona Street

Telephone (510) 787-2992

Fax (510) 787-2459

e-mail: DistrictSecretart@town.crockett.ca.us

website: www.town.crockett.ca.us

TO: CVSAN Commission
SUBJECT: Alternate acronym for CVSAN
DATE: October 16, 2024

FOR DISCUSSION

Current Acronym for Crockett Valona Sanitary

- CVSan
- CVSAN

Possible Acronym

- CSan
- CrSan
- CrktSan
- Other

RESOLUTION

NO. 09/10-29

**RESOLUTION REVISING ETHICS
REQUIREMENTS FOR COMMISSIONERS**

WHEREAS, the District Board has previously adopted Resolution No. 08/09-05 determining ethics requirements for Commissioners of the District; and

WHEREAS, the District Board recognizes that Commissioners receive no compensation for their service to the community; and

WHEREAS, the District Board finds it advisable to relax the adopted requirement for repeated ethics training by Commissioners of the District.


NOW, THEREFORE, BE IT RESOLVED that the ethics training requirements of AB 1234 shall apply to Commissioners only to the extent that ethics training shall be required once upon taking office and shall not be required periodically, thereafter.

THE FOREGOING RESOLUTION was adopted at the District's Regular Meeting held on June 23, 2010 by the following vote:

AYES: Glover, MacKenzie, Petty

NOES: None

ABSENT: Burlison, Loveseth



Pat Glover, President

ATTEST:



Dale McDonald
District Secretary



California Special Districts Association

Districts Stronger Together

<https://www.csdanet.org/events/event-description?CalendarEventKey=11f3c6f0-692d-4a73-901d-018bf58020bc&Home=%2fhome>

Webinar: Ethics AB 1234 Compliance Training

When: Oct 22, 2024 from 10:00 AM to 12:00 PM (PT)

Presenters: Gary Bell and Alexandra Jack, Colantuono Highsmith & Whatley PC

State law requires local agency officials to complete two hours of ethics training within the first year of his or her service. Then, every local agency official must receive at least two hours of training in general ethics principles and ethics laws relevant to his or her public service every two years thereafter. This training satisfies these requirements by covering various ethics topics, including a discussion of the Ralph M. Brown Act.

10:00 a.m. - 12:00 p.m.

Free CSDA Member

\$110 Non-member

CSDA webinars are offered at no charge to all Members in part through the generous support of the Special District Risk Management Authority (SDRMA).