

# Crockett Community Services District

## Regular Business Meeting - AMENDED AGENDA FOR WEDNESDAY, August 28, 2024

TIME: 7:00 PM – Regular Meeting  
PLACE: Crockett Community Center, 850 Pomona Street, Crockett, CA

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1. CALL TO ORDER - ROLL CALL
2. CLOSED SESSION: Conference with labor negotiators.
  - Public Employee Negotiations: Interim General Manager. Pursuant to Government Code Section 54957.6.
3. RECONVENE TO REGULAR SESSION:
4. REPORT ON CLOSED SESSION
5. CALL TO ORDER - ROLL CALL
6. CALL FOR REQUESTS TO CONSIDER ITEMS OUT OF ORDER
7. PUBLIC COMMENTS ON NON-AGENDA ITEMS  
*(The Board is prohibited from discussing items not on this agenda. Matters brought up that are not on the agenda may be referred to staff for action or calendared on a future agenda.)*
8. PUBLIC HEARING: None.  
*(Public comments are limited to two minutes for each person with full discussion limited to twenty minutes unless extended by Board President.)*
9. CONSENT CALENDAR: Consideration of a motion to approve the following items:  
*(Items are subject to removal from the Consent Calendar by request of any Board Member on request for discussion by a member of the public. Items removed from the Consent Calendar will be considered with the Administrative Items.)*
  - a. Approve Minutes of the CCSD Board meeting on July 24, 2024.
  - b. Receive minutes of commissions and committees.
  - c. Approve payment of District Bills.
10. CONSIDER ITEMS REMOVED FROM THE CONSENT CALENDAR:
11. MANAGERS' REPORTS/REPORTS FROM COMMISSIONERS:  
*(These items are typically for the exchange of information only. No action will be taken at this time.)*
  - a. Recreation Department
  - b. District Secretary
  - c. Administrative Services Manager
  - d. Port Costa Sanitary Department

- e. Crockett Sanitary Department
  - f. Maintenance Department
  - g. Lighting & Landscape Commission
  - h. Governmental matters
  - i. Announcements and discussion
12. ADMINISTRATIVE:
- a. Consider entering into a contract with CPS HR Consulting.
  - b. Recognize the District Secretary's end of probation effective August 1, 2024, and task the Personnel Committee to facilitate the annual review.
  - c. Approve Resolution 24/25-04 Appoint an Interim General Manager.
  - d. Ending the Personnel Ad Hoc committee
  - e. Create a new General Manager Recruitment Ad Hoc committee.
  - f. Approve Resolution 24/25-05 – Establishing the District's appropriations limit for the 2024-25 fiscal year, and certifying that fiscal year 2024-25 appropriations subject to limitation do not exceed the appropriations limit.
  - g. Consider approval of allocation from Ad Valorum taxes to the Recreation Budget.
  - h. Ratify an extension of the Joint Use Agreement (JUA) negotiations to October 2024.
  - i. Discuss and recommend payment of C&H billing.
  - j. Consider a contract with Natural Systems Utilities (NSU).
  - k. Approve Salary Scale Schedule.
  - l. Update on response to Caltrans Memorandum of Understanding (MOU).
  - m. Consider Dog Park Memorandum of Understanding (MOU).
  - n. Consider Crockett Chamber of Commerce Memorandum of Understanding (MOU).
13. BUDGET AND FINANCE:
- a. Discuss financial matters related to the District.
  - b. Approve transfer of funds from Ad Valorum account no. 3240 to Recreation 3241 and to CVSAN account no.3426.
14. REPORTS FROM BOARD MEMBERS AND COMMITTEES:  
*(These items are typically for the exchange of information only. No action will be taken at this time.)*
- a. Personnel Committee/e: Cusack (chair), Martinez, Spinner, Wais
  - b. Budget & Finance Committee: Mackenzie and Barassi
  - c. Police Liaison Committee: Pennisi (chair), Ritchey (vice-chair), and Wais
  - d. CVSAN Wastewater Committee: Members Bartlebaugh and Manzione (chair)
  - e. Memorial Hall Advisory Committee: Members Goodman (chair) Peterson
  - f. Ad Hoc committees

- Personnel/District Code: Members Cusack, Martinez (chair), and Wais.
- g. Inter-agency meetings
15. FUTURE AGENDA ITEMS/BOARD COMMENTS
- a. 1 Rolph Park Drive ad hoc committee.
  - b. Caltrans Maintenance Agreement
16. ADJOURNMENT: until September 25, 2024.

**HOW TO SUBMIT PUBLIC COMMENTS:**

You will find the Minutes of this meeting posted on our website at [www.town.crockett.ca.us/meetings](http://www.town.crockett.ca.us/meetings)

Visit our [website](#) for more information on meetings and activities of the Crockett Community Services District and the towns of Crockett and Port Costa.

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*In accordance with California Government Code Section 54957.5, any writing or document that is a public record related to an open session agenda item, and is distributed less than 72 hours prior to a regular meeting will be made available for public inspection. The Board has designated the District's website located at [www.town.crockett.ca.us/meetings](http://www.town.crockett.ca.us/meetings) as the place for making those public records available for inspection. The documents may also be obtained by calling the District Manager at the Crockett Community Services District Office in Crockett. If, however, the document or writing is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting, as listed on this agenda. The office address is 850 Pomona Street, Crockett, California 94525.*