

LIGHTING & LANDSCAPE COMMISSION (L&L)

of the Crockett Community Services District

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MINUTES FOR LIGHTING AND LANDSCAPING COMMISSION MEETING OCTOBER 15, 2024.

- 1 CALL TO ORDER: The meeting was called to order at 7:04 PM by Chair Pannell. Commissioners Garbis, Mitzel, and Pannell were present. Commissioner Fisk was absent (excused). Staff present included District Secretary (DS) Rivas, Interim General Manager (IGM) Goodman, and Event Supervisor (ES) Morales.
- 2 CALL FOR REQUESTS TO CONSIDER ITEMS OUT OF ORDER: The presenter for Item 5 requested to present after Item 6e.
- 3 PUBLIC COMMENTS ON NON-AGENDA ITEMS: DS Rivas presented an application for Elena Gomez to be considered for the vacant seat on the L&L Commission. Ms. Gomez has attended meetings regularly and has served on other commissions for over 15 years. Her application included a history of her volunteerism in Crockett. The commissioners recommended that the application be presented to the Board for approval. The following quote was shared: 90% of success is showing up – Woody Allen.
- 4 CONSENT CALENDAR: The Consent Calendar was approved as presented. (Garbis 1st, Mitzel 2nd, 3/0, 1 absent).
 - 4a APPROVE MINUTES FOR AUGUST 20, 2024.
 - 4b RECEIVE STREET LIGHT INVENTORY: DS Rivas presented a log of street light inventory and advised that the log was presented for awareness and needs to be updated.
- 5 PRESENTATION ON REGENERATIVE LANDSCAPING: This item was presented after Item 6e. Crockett resident Mr. Indie Singh presented two videos coupled with short discussions: Pollinators, Prairie and Power: A Sustainable Win-Win by Ron Bowan and Regenerative Landscaping by Benjamin Farr. A few of the commissioners and Staff continued the conversation after the meeting was over.
- 6a RECEIVE REPORT ON ACTIONS TAKEN BY THE DISTRICT BOARD: DS Rivas reported that the Board directed the district secretary to include speaker names where appropriate in the minutes. Members of the public can request not to have their names recorded. IGM Goodman further explained that commissioners are appointed by elected officials, serve as public figures, and should be identified. Elected or appointed officials may attend other meetings as members of the public and can opt to comment anonymously.

ASM Goodman was appointed to Interim General Manager. DS Rivas has completed her probationary period and is now a permanent employee. An ad hoc committee was created to hire a new general manager. The Personnel ad hoc committee was ended. A revised salary schedule was approved that was updated to account for a full-time recreation manager position. The IGM appointed Pool Manager Ms. Maria as Interim Recreation Manager.
- 6b DISCUSS ADOPT-A-HIGHWAY PROGRAM: DS Rivas reported that the Caltrans MOU for the Bridgehead area was too onerous on the District. Caltrans proposed the Adopt-A-Highway as an alternative that would focus the District's landscaping and maintenance efforts. An onsite meeting will be scheduled to discuss parameters and expectations. Commissioner Garbis suggested that the County's respective program has only one volunteer for cleanup. The meeting should consider a backup person. IGM Goodman reported that Mr. Easterday has equipment and staff to help with maintenance needs and suggested that the Chair reach out to him directly for

assistance.

6c UPDATE ON FLOWER BASKET INSTALLATION: Chamber will likely install the baskets after the wet season.

6d UPDATE ON CLEARING OF DOWRELIO BY C&H STAFF: Reported by IGM Goodman. CREEC (Carquinez Regional Environmental Education Center) is renewing their lease with State Lands Commission (SLC) and are required to maintain the road. Photos of the overgrown brush were sent to C&H who then had Dowrelío cleared from the trucking yard to the joint treatment plant on their side of the road. Caltrans is responsible for the other side of the road.

6e DISCUSS AB1234 ETHICS TRAINING: DS Rivas reported that the Brown Act does not require non-paid members of a board or commissioners to take ethics or sexual harassment training, but via resolution 09/10-29, the Board is requiring that each person take each course at least once. Ms. Rivas announced that the CSDA had a live course the following week and suggested the commissioners may want to take advantage of the course. Commissioners Garbis and Mitzel reported that they have taken the courses on several occasions and questioned if they needed to take the classes. The DS will ask the Board if they will accept proof of the courses if they have been taken before. The CSDA has both classes on demand as well if someone cannot attend the live class.

7a FINANCIAL REPORT ON EXPENDITURE AND AVAILABLE FUNDS: No report.

7b OTHER DISTRICT FINANCIAL MATTERS: No report.

8 REPORTS FROM STAFF: None.

9 REPORTS/COMMENTS FROM COMMISSIONERS: None.

10 FUTURE AGENDA ITEMS:

- Safety and signage materials.
- Outreach and education.
- Maintenance log & plan.
- Adopt-A-Highway
- Discuss the received street light inventory with Mr. D'Arcy Trask.

11 ADJOURNMENT: The meeting was adjourned at 7:57 PM to November 19, 2024.

Respectfully submitted,
Sonia Rivas, MBA
District Secretary