

CROCKETT SANITARY COMMISSION

AGENDA FOR WEDNESDAY, AUGUST 21, 2024

TIME: 4:00 PM – Regular Meeting

LOCATION: Crockett Community Center, 850 Pomona Street, Crockett, CA

The Crockett Sanitary Commission is an agent of the Crockett Community Services District.

1. CALL TO ORDER - ROLL CALL
2. CALL FOR REQUESTS TO CONSIDER ITEMS OUT OF ORDER
3. PUBLIC COMMENTS ON NON-AGENDA ITEMS
(The Committee is prohibited from discussing items not on this agenda. Matters brought up that are not on the agenda may be referred to staff for action or calendared on a future agenda.)
4. PRELIMINARY REVIEW OF PUBLIC HEARINGS: None
(The Commission will hear the violation(s) and make a recommendation to the CCSD Board for a final determination. CCSD Board meetings are held on the following Wednesday at 7 PM.)
5. CONSENT CALENDAR: Consideration of a motion to approve the following items:
 - a. Approve Minutes of July 17, 2024.
 - b. Receive warrant transmittals.
6. CONSIDER ITEMS REMOVED FROM THE CONSENT CALENDAR:
7. ADMINISTRATIVE:
 - a. Receive report on actions taken by the District Board.
 - b. Update on Joint Use Agreement negotiations.
 - c. Update on contracted operators.
 - d. Discuss a possible need for a grease trap at the Old Homestead location.
 - e. Update on sanitary staff support hire.
 - f. Discuss leak at the treatment plant.
8. REPORTS OF DEPARTMENT MANAGERS:
(These items are typically for the exchange of information only. No action will be taken at this time.)
 - a. Update on District administration.
 - b. Update on financial matters.
 - c. Operations, maintenance, and capital improvements.
 - d. Governmental matters.
 - e. Announcements and discussion.

9. REPORTS FROM COMMISSIONERS:

(These items are typically for the exchange of information only. No action will be taken at this time.)

- a. Wastewater Committee – Members Bartlebaugh and Manzione
- b. Budget & Finance Committee – Members Trask and Bartlebaugh.
- c. Inter-agency and Trade meetings.

10. FUTURE AGENDA ITEMS

- a. Update on wine wastewater opportunity.
- b. Form an Ad Hoc for a SUC consultant and planning.
- c. Pursue improved flow metering and data sharing from C&H.
- d. Hire an engineer specialist to review the sewer use study structure and consider a 5-year equalized rate increase plan
- e. Hire a firm to check data on single-family residences, apartment quantities, commercial dischargers, and mixtures.
- f. 1 Rolph Park Drive repairs.
- g. JUA study session.
- h. Monthly Maintenance Operations Report
- i. Pump Station Grit Detritter Condition report.

11. COMMENTS FROM COMMISSIONERS:

12. ADJOURNMENT: until September 18, 2024.

Visit our [website](#) for more information on meetings and activities of the Crockett Community Services District and the towns of Crockett and Port Costa.

In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in a District meeting, or if you need a copy of the agenda, or the agenda packet, in an appropriate alternative format, don't hesitate to get in touch with the District Secretary at (510) 787-2992 or by email at districtsecretary@town.crockett.ca.us. Notification at least 48 hours before the meeting or when services are needed will assist District staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

Per California Government Code Section 54957.5, any writing or document that is a public record related to an open session agenda item, and is distributed less than 72 hours prior to a regular meeting will be made available for public inspection. The Board has designated the District's website located at www.town.crockett.ca.us/meetings as the place for making those public records available for inspection. The documents may also be obtained by calling the District Secretary at the Crockett Community Services District Office in Crockett. If, however, the document or writing is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting, as listed on this agenda. The office address is 850 Pomona Street, Crockett, California 94525.

CROCKETT COMMUNITY SERVICES DISTRICT
Crockett Community Services District

Auditor's Date: _____ Fund: 342600 Account : 0830

<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Credit</u>	<u>Num</u>
FUND 3426 - CV SANITARY - O&M				
07/01/2024	CONTRA COSTA COUNTY TREASURER	Netchex payroll nbr 29, SPLIT	24,102.25	7198
Total FUND 3426 - CV SANITARY - O&M			<u>24,102.25</u>	
TOTAL			<u><u>24,102.25</u></u>	

[Handwritten Signature] 7/1/2024

CROCKETT COMMUNITY SERVICES DISTRICT
Crockett Community Services District

Auditor's Date: _____ Fund: 342600 Account : 0830

<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Credit</u>	<u>Num</u>
FUND 3426 - CV SANITARY - O&M				
07/02/2024	Campbell Business Solutions	INV# 6852, IT support	80.00	7199
07/02/2024	Lincoln National Life Insurance Company	Life Ins, SPLIT, INV# CCSVCD-BL-1564438	158.41	7200
07/02/2024	L.R. PAULSELL CONSULTING	INV#s CVSD 24-12 and 24-13	3,650.00	7201
07/02/2024	Sonia Rivas	Retirement Reimbursement, SPLIT	70.34	7202
07/02/2024	Redwood Public Law	Legal expenses, CS and TP, INV#s 10808 & 10809	2,573.80	7203
07/02/2024	STATE COMPENSATION INSURANCE FUND	Workers Comp, SPLIT, INV# 1001642808	723.49	7204
07/02/2024	U.S. BANK	Credit card payment May and June 2024, SPLIT	7,531.12	7205
07/02/2024	Villa's Landscape	INV# CCC-011, SPLIT	5,640.00	7206
Total FUND 3426 - CV SANITARY - O&M			<u>20,427.16</u>	
TOTAL			<u>20,427.16</u>	


[Signature] *[Signature]* 7/2/2024

CROCKETT COMMUNITY SERVICES DISTRICT

Crockett Community Services District

Auditor's Date: _____ Fund: 342600 Account : 0830

Date	Name	Memo	Credit	Num
FUND 3426 - CV SANITARY - O&M				
07/16/2024	ALLIANT INSURANCE SERVICES	24-25 ACIP Crime renewal, SPLIT Acct#CROCCOM	216.00	7207
07/16/2024	Campbell Business Solutions	IT Svcs, INV#s 6072, 7123, 7400, SPLIT	4,256.72	7208
07/16/2024	CONTRA COSTA CO AUDITOR-CONTROLLER	LAFCO Net Cost Appt. FY 2024-25, SPLIT	582.14	7209
07/16/2024	CONTRA COSTA COUNTY TREASURER	Netchex Payroll nbr 30, SPLIT	1,712.25	7210
07/16/2024	EBMUD	Water 5/9/24-7/8/24, 500 Port St	163.93	7211
07/16/2024	EBMUD	Water 4/23/24-6/26/24, 1 RPD	126.88	7212
07/16/2024	Frisch Engineering, Inc.	June 2024 Engineering services, Task No. 1 MCCP	34,425.00	7213
07/16/2024	LINCOLN FINANCIAL GROUP	Ins Acct# CCSVCD-BL-1564438, SPILT	105.61	7214
07/16/2024	L.R. PAULSELL CONSULTING	INV CVSD 24-14 & CVSD 24-15	7,005.50	7215
07/16/2024	Soxna Dice	supplies for Garden 1 RPD	1,031.89	7216
07/16/2024	STATE COMPENSATION INSURANCE FUND	WC Ins, INV# 1002363119 SPLIT	848.34	7217
07/16/2024	TELSTAR INSTRUMENTS, INC.	Repairs INV # 122363, MCCP INV # 122165	11,837.50	7218
07/16/2024	Villa's Landscape	May 2024 Maintenance, 1 RPD	300.00	7219
07/16/2024	V.W. Housen & Associates	Apr 2024 Annual Report, SPLIT	486.00	7220
Total FUND 3426 - CV SANITARY - O&M			<u>63,097.76</u>	
TOTAL			<u>63,097.76</u>	

7/16/2024


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Auditor's Date: _____ Fund: 342600 Account : 0830

<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Credit</u>	<u>Num</u>
1000 - County Operating Funds				
1025 - Fund 3426 - CVSan - O&M				
07/18/2024	Maze & Associates	Inv#s 53394 & 53301, May and June Accounting Ser...	4,479.52	7221
07/18/2024	CONTRA COSTA COUNTY TREASURER	CalPERS, June 2024 SPLIT	3,546.70	7222
Total 1025 - Fund 3426 - CVSan - O&M			<u>8,026.22</u>	
Total 1000 - County Operating Funds			<u>8,026.22</u>	
TOTAL			<u>8,026.22</u>	

Gene Hood
7/18/24

Old Homestead, Crockett CA

Catering and Kitchen

You or your preferred caterer are welcome to use our cozy warming kitchen. The stove and oven are provided to reheat food, as cooking inside The Old Homestead is not permitted due to fire regulations. We do not provide catering or serving utensils.



Leak at Dowrelio Drive by the Crockett Treatment Plant.

