

CROCKETT COMMUNITY SERVICES DISTRICT

Personnel Committee Meeting

AGENDA FOR TUESDAY, JULY 09, 2024

TIME: 4:00 PM

PLACE: Crockett Community Center, 850 Pomona Avenue, Crockett

The Personnel Committee is an agent of the Crockett Community Services District.

1 CALL TO ORDER – ROLL CALL

2 CALL FOR REQUESTS TO CONSIDER ITEMS OUT OF ORDER

3 PUBLIC COMMENTS ON NON-AGENDA ITEMS:

(The Commission is prohibited from discussing items not on this agenda. Matters brought up that are not on the agenda may be referred to staff for action or calendared for a future date.)

4. CONSENT CALENDAR: Consideration of a motion to approve the following item:

- a. Approve Minutes of May 14, 2024.

5. ADMINISTRATION:

- a. Receive report on actions taken by the District Board.
- b. Update on CalPERS minimum qualification hours.
- c. Review onboarding template.
- d. Discuss General Manager position.
- e. Discuss Recreation Department Manager position.
- f. Discuss staffing needs for the sanitary department.
- g. Discuss District needs to support Human Resources / Administrative Services Manager.

6. REPORTS/COMMENTS FROM COMMITTEE MEMBERS: *(These items are typically for the exchange of information only. No action will be taken at this time.)*

7. FUTURE AGENDA ITEMS:

- a. Key policy
- b. Personnel record policy.
- c. List of mandatory training for non-employees.
- d. Update list of agencies/vendors/etc. to reflect access of current staff.
- e. Air Quality and the economic impacts on the pool and recreational uses.

8. ADJOURNMENT: to August 13, 2024.

CROCKETT COMMUNITY SERVICES DISTRICT

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Visit our website for more information on meetings and activities of the Crockett Community Services District and the towns of Crockett and Port Costa on the picturesque Carquinez Strait of the San Francisco Bay.

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